

**Saginaw Valley State University  
Graduate Committee Meeting  
Meeting Minutes  
November 1, 2019**

Meeting called to order at 10:33 A.M. by Vetta Vratulis

**Attendance:** Vetta Vratulis, Rodney Williams, Mazen Jaber, Elizabeth Roe, Fenobia Dallas, Joseph Jaksa, Jason Pagano, Hunter Koch, and Jenna Briggs.

**Absent:** None.

**Meeting Minutes:**

The minutes from the October 18, 2019 meeting were approved, 8-0-0.

**Graduate Teaching Applications**

The following adjunct faculty teaching applications were approved:

- Dawn Schultz – 9-0-0
- Jennifer Kreiner – 9-0-0
- Julie Ward – 9-0-0

**Graduate Program and Course Proposals:** None

**New Business**

Vetta Vratulis recommended to pass through the revised Master of Public Administration (MPA) proposal for final ratification. In the last meeting, the committee approved the new language and the current proposal represented some minor editorial changes as discussed in the October 18, 2019 meeting. The Graduate Committee agreed with the suggestion.

**Old Business**

A discussion took place pertaining to the policy of The Graduate Committee (GC) approving full-time tenured-track and tenured faculty to teach graduate classes (all other instructors would need to be approved by the GC). Although a policy regarding this topic occurs in the SVSU Faculty Contract, Jenna Briggs informed the members that the Graduate Committee could develop its own policy for the approval of these faculty members. Joe Jaksa will create policy language for discussion and potential approval at the next GC meeting.

**Other Business** – None

The next Graduate Committee meeting is tentatively scheduled for November 8, 2019, depending on need.

Meeting adjourned at 10:51 A.M.

Minutes submitted by Joseph Jaksa